

Barangay Clearance or Certificate of Residency

is one the Philippine government issued identification documents needed for many important business, job, or personal transactions. You might need it for the following reasons:

- Barangay Clearance is required when you apply a job/employment.
- It's one of the documents required when you apply or open a bank account.
- It's required for business establishment.
- It's required for other business or financial transactions such as lending, loan or financing.
- It's required mainly to certify that you are living or residing in a certain barangay.

•And it's required for any other important transactions...

If you haven't seen an actual or real Barangay Clearance/Certificate, take a look at the picture below.

Republic of the Philippines
City of Cebu
BARANGAY DULJO-FATIMA
Office of the Barangay Captain
Tel. No. 262-2012/ 418-8092

CERTIFICATE OF RESIDENCY/ BARANGAY CLEARANCE

Hon. Elmer L. Abella
Barangay Captain

Hon. Jenkyn C. Cabanit
Barangay Councilor
Committee on Finance

Hon. Jesus S. Alicaya
Barangay Councilor
Committee on Peace and Order

Hon. Clotilde P. Calero
Barangay Councilor
Committee on Education

Hon. Ricardo "Joel" R. Yeong
Barangay Councilor
Committee on Health and Sanitation

Hon. Cheryl "Gege" A. Padilla
Barangay Councilor
Committee on Livelihood

Hon. Ildebrando A. Carrillo
Barangay Councilor
Committee on Social Services

Hon. Michael C. Cabatino
Barangay Councilor
Committee on Sport

Hon. Shiela R. Abella
SK Chairwoman
Committee on Youth

Mrs. Crismarie P. Ompad
Barangay Secretary

Mr. Nicolas N. Teofilo
Barangay Treasurer

Control No. : [REDACTED]
I.D. No. : _____

TO WHOM IT MAY CONCERN:

This is to certify that [REDACTED] legal age, [REDACTED], Filipino Citizen is a bonafide resident of sitio [REDACTED], Barangay Duljo-Fatima, Cebu City, he/ she is known to me with a Good Moral character, law abiding citizen in the community. He/ She has **NO CRIMINAL RECORD** found in our Barangay Records.

This certification is being issued upon the request of the aforementioned to support his/ her Employment requirement purpose only.

This certification is issued in accordance to the implementation of the provision of the **NEW LOCAL GOVERNMENT CODE** of 1991 and for whatever legal purpose it may serve best.

Signed this 24th day of September, 2008
Barangay Duljo-Fatima, Cebu City, Philippines.

Prepared by: NINO L. ABELLA
SK Chairwoman Desk Officer

Verified by: [Signature]
Barangay Councilor

Approved by: [Signature]
ELMER L. ABELLA
Barangay Captain

NOTE: Erasures, alteration and without the signature of the Brgy. Councilor makes this Barangay Certificate invalid

The Barangay Clearance in the picture above is mine. I was able to get one when I was living in Duljo, Fatima, Cebu City (Philippines) and wanted to apply for an employment.

Take note: The design and structure of Barangay Clearance/Certificate differs from barangay-to-barangay. To get a better view of the main content or text written in the document, I provided a transcript below:

CERTIFICATE OF RESIDENCY / BARANGAY CLEARANCE

Control No. : _____

I.D. No. : _____

TO WHOM IT MAY CONCERN:

This is to certify that (Name of Applicant) legal age, (civil status) , Filipino Citizen is a bonafide resident of sitio _____, _____, Barangay Duljo-Fatima, Cebu City, he/she is known to me with a Good Moral character, law abiding citizen in the community. He/she has NO CRIMINAL RECORD found in our Barangay Records.

This certification is being issued upon the request of the aforementioned to support his/her (employment) requirement purpose only.

This certification is issued in accordance to the implementation of the provision of the NEW LOCAL GOVERNMENT CODE of 1991 and for whatever legal purpose it may serve best.

Signed this (day) day of (month) , (year) , Barangay Duljo-Fatima, Cebu City, Philippines.

Prepared by:

Authorized Persons with office position and signatures.

Note: Erasures, alteration and without the signature of the Brgy. Councilor makes this Barangay Certificate invalid.

Now here are the steps on how to get or apply a Barangay Clearance/Certificate. Don't worry it's so easy to secure this document. It takes 15 to 25 minutes to get this one depending on the number of applicants and how busy those Barangay employees are.

Steps on How to Get or Apply a Barangay Clearance or Certificate:

1. Prepare at least 20 to 30 pesos for the Barangay Clearance fee.
2. Go to your nearest Barangay Office and ask for Barangay Clearance.
3. Wait for the Barangay employee(s) to process your document.
4. Then get your Barangay clearance/certificate after. Finished!
Remember to review your Barangay clearance and see if authorized signatures are indicated and appropriate name, place and date are also correctly written.

Ref.:

http://www.affordablecebu.com/load/cebu_services/how_to_get_barangay_clearance_certificate_in_the_philippines/32-1-0-1179