

HEADQUARTERS
ARMY RESERVE COMMAND
Camp Riego de Dios, Tanza Cavite

Implementing Guidelines on NSTP-ROTC Component

BACKGROUND

The history of the ROTC Program started with the enactment of Commonwealth Act Nr 1, otherwise known as the National Defense Act of 1935 requiring the compulsory military training for all college students, This act was implemented through Executive Order Nr 207 issued by President Manuel L Quezon to prepare the youth for the defense of the state.

The National Defense Act was amended in 1990 by Presidential Decree 1706 (The National Law) which offered the three (3) components of National Service Program namely: Military Service (MS) Civil Welfare Service (CWS), Law Enforcement Service (LES) with DND, CHED & DILG respectively as implementing agencies. However, concerned agencies were not prepared to implement the CWS and LES components, thus MS program was the only program pursued in colleges and universities. In 1991, RA 7077, otherwise known as the AFP Reservist Act was enforced prescribing for a two (2) year ROTC Program as a requirement for graduation to all tertiary level students.

In 1994, a tripartite committee was formed among DND, CHED & DILG representatives modifying the traditional two (2) year ROTC Program into Expanded ROTC Program which provide for a mandatory Military Training for the first curriculum year an option to pursue either Military Service (MS), Civic Welfare Service (CWS) or Law Enforcement Service (LES) on the second year. In SY 2000-2001, the ardent clamor by some sectors to abolish the ROTC Program (NSTP) amending RA 7077 and PD 1706. Finally, Republic Act 9163 (National Service Training Program Act of 2001) was assigned by President Gloria Macapagal Arroyo on 23 January 2002 and promulgated on 23 March 2002.

The National Service Training Program (NSTP) now being implemented offers three (3) components namely: Reserve Officers Training Corps (ROTC), Literacy Training Service (LTS) and Civic Welfare Training Service (CTWS) for a period of one (1) year or two (2) semesters. Effective on the 1st Semester of Academic Year 2002-2003, all freshmen male and female students in the tertiary level are mandated to finish within one (1) year any one of the three (3) components as a prerequisite for graduation from any baccalaureate degree course or from any two (2) year technical/vocational course.

DEFINITION OF TERMS

The following terms are defined to distinguish the ROTC from other components of NSTP and for purposes of this directive.

a. **National Service Training Program (NTSP)** - refers to the program aimed at enhancing civic consciousness and defense preparedness in the youth by developing the ethics and patriotism while undergoing training any of the three (3) Program components, especially designed to enhance the youth's active contribution to the general welfare;

b. **Reserve Officer's Training Corps (ROTC)** - refers to the program component institutionalized under sections 38 and 39 Republic Act No. 7077 designed to provide military training level students in order to motivate, train, organize and mobilize them for national defense preparedness;

c. **Literacy Training Service (LTS)** - refers to the Program component designed to train the students to teach literacy and numeracy skills to school children, out-of-school youths and other social welfare services;

d. **Civic Welfare Training Service (CWTS)** - refers to the Program component or activities contributory to the general welfare and the betterment of life for the members of the community or the enhancement of its facilities, especially those devoted to improving health, education, environment, entrepreneurship, safety, recreation and moral citizenry and other social welfare services;

e. **Program Component** - refers to the service components of the NSTP as defined herein:

f. **Clustering** - refers to the grouping of students enrolled in different schools and taking up the same NSTP components into one (1) group under the management and supervision of a designated school;

g. **Cross Enrollment** - refers to a system of enrollment where a student who is officially enrolled in an academic program of a school is allowed to enroll in the NSTP component of another school.

h. **ROTC Free** - the amount collected by the school administrator from the students enrolled in the ROTC program and which constitute the ROTC Trust Fund entrusted by the school to the ROTC Commandant to support the ROTC Training and related activities.

i. **ROTC Monitoring and Evaluation team (RMET)** - a team organized by the ROTC to monitor and evaluate the performance of ROTC units its jurisdiction through Annual Administrative and Technical Inspection (AATI).

j. **ROTC Action Office** - a legal office established at the HARESCOM to act on all ROTC related issues and complaints forwarded by the RCDGs and other sources.

k. **ROTC Complaint Center** - an office established at the RCDG level to receive and act on ROTC related complaints from the ROTC Units and other sources.

l. **ROTC Assistance Office** - an office established DMST/ROTC unit level to entertain and resolve issues and complains from the Corps of Cadets including requests for assistance involving he ROTC Unit.

PURPOSE: To prescribe guidelines and procedures for the implementation of the NSTP-ROTC Component.

OBJECTIVES:

The ROTC program component shall pursue the following broad objectives:

a. To prepare the college students for possible service in the defense establishment in the event of emergency;

- b. To train and develop the ROTC cadets as future enlisted reservist for the Reserve Component of the Armed Forces of the Philippines;
- c. To inculcate in the youth the spirit of patriotism and nationalism;
- d. To develop and promote the physical, moral, spiritual, intellectual and social well-being of the youth;
- e. To train and develop the youth as potential community leaders; and f. To develop civic consciousness and good citizenship among the youth.

IMPLEMENTING GUIDELINES

6.1 Enrollment and Registration

- a. Effective on the 1st Semester of Academic Year 2002-2003, all freshmen male and female students enrolled in any baccalaureate degree and at least two (2) year vocational/technical or associate courses shall be encouraged to take and complete the ROTC within the first academic year, especially those in the two (2) year curriculum courses.
- b. Students shall be required to submit to the Commandant a medical certification that he/she is fit for the military training. Only the physically fit students shall be accepted in the ROTC program.
- c. Students enrolled in the ROTC must be covered by insurance for health and accident provided by the school administration concerned during the duration of the training per Sec 8 of RA 9163.
- d. Students below 18 yrs old shall be covered by health and accident insurance provided by the school administration concerned per Sec 8 RA 9163.
- e. Students enrolled in Basic ROTC shall provide for their own uniform. The prescribed uniform for the incoming 1st year Basic ROTC Cadets shall be fatigue suit with combat boots, ball cap, name cloth with fatigue background and embodied yellow lettering.

f. Cross Enrollment

- f.1 The minimum number of enrollees in the ROTC program is 350 male and female. Schools with enrollees lower than 350 may cross enroll their cadets with the nearest activated ROTC units.
- f.2 ROTC Commandants shall allow the students to cross enroll with any other ROTC units most accessible to them regardless of branch of service provided that the students concerned shall seek a written permission from the School Registrar and ROTC Commandant for record purposes.

6.2 Organization:

- a. All activated ROTC Units and DMSTs shall be restructured to suit the requirements of the new ROTC Program.

b. The ROTC Commandants as Head of DMST of the school is entitled to normal privileges and sanctions accorded to a faculty member or department head of the institution.

c. The CD-DMST-ROTC Unit Relationships

c.1 The DMST shall be treated as department established and maintained by the school. At the same time. It shall serve as the office of the Commandant of the ROTC unit established and maintained by ARESCOM through RCDGs. As such, the school administrator shall designate the Commandant of the ROTC unit.

c.2 The ROTC unit, as a military unit shall be under the operational control and supervision of the CDC. The Department Head who is the ROTC Commandant as well, shall be under the administrative control and supervision of the military.

c.3 The position of ROTC Commandants is an additional duty. The ROTC Commandants should exert effort to avoid conflict between his principal duty and his additional duty. In case of conflict between his principal duty and additional duty, his principal duty shall prevail.

d. Unfilling or Deactivating an ROTC Unit

d.1 RCDG Commanders shall unfill and eventually recommend to CG, ARESCOM the deactivation of activated ROTC units in private Education Institutions that have decided not to offer the ROTC or failed to meet the minimum of 350 cadets. Thereafter, ROTC Commandants and staff be recalled by the CDC Commander for further disposition.

d.2 Clustering of ROTC units shall be covered by MOA among concerned school Presidents and ROTC Commanders.

d.3 RCDGs shall renew all MOAs with colleges/universities that have established ROTC units to conform with this directive.

e. The corps of cadets shall be organized similar to an infantry unit in such a way that platoons are formed a cluster of barangays and companies from congressional district of cluster of municipalities.

6.3 Training

a. Training Period. The Basic ROTC as two (2) semester program shall consist of a maximum of ninety (90) training hours per semester. This will be credited three (3) units per semester for a total of six (6) units for the whole year. The training shall be conducted once a week at six (6) hours per week for fifteen (15) consecutive weekends. However, ROTC Commandants may exercise flexibility in the conduct of training provided that the approval POI is strictly implemented.

b. Summer Training. RCDG through the CDCs may conduct a summer training of thirty (30) days in lieu of the regular two (2) semester program for the ROTC Component went requested by the school authorities, subject to the capability the CDC to conduct such training.

c. Clustering of Schools. The ROTC Commandants shall study and recommend to school authorities for the clustering of schools that have less than the minimum of 350 cadets for the purpose of consolidated training. The designated host school collect the ROTC Fee equivalent to

50% of the basic tuition fee being charged by school per academic unit. The primordial considerations for clustering are the availability of training facilities and the convenience of the cadets.

d. Utilization of Reservists as ROTC Instructors. RCDG shall maximize the utilization of qualified Army Reservists/Retirees as ROTC instructors placing them on Active Duty Training (ADT). They shall undergo the usual Pre-Deployment required of the members of ROTC Training Team.

e. Training Emphasis. The POI for ROTC shall focus on developing the lead-move-communicate and school capabilities of the cadets as future reservist. Hence, more weight shall be given on basic military doctrines, CMO, weapons, communications and tactics including period for practical exercises.

f. Special Program. RCDG shall conduct special program for one (1) semester equivalent to ninety (90) training hours to cadets/students lacking MS 21, 22, or 22 only in order to qualify them for enlistment in the Reserve Force or as Advance cadet Officer. POI for the 2nd semester of the Basic ROTC Program shall be used for such purposes.

6.4 Administration:

a. Management of ROTC Trust Fund.

a.1 School authorities shall have the authority to collect and manage the ROTC Fee that constitute the ROTC Trust Fund. The fund shall be used exclusively for the maintenance and operating expenses (MOE) of ROTC units with reference to CHED Memorandum No 20 dtd 18 June 1999. Affiliated schools shall be responsible for the collection of ROTC Fee of cross enrolled cadets and turnover of the same to the ROTC Unit Commandant of the schools where their students are cross-enrolled for incorporation in the ROTC Trust Fund.

a.2 In case the Universities/Colleges do not collect ROTC Fee to constitute ROTC Trust Fund. ROTC Commandants shall negotiate with the school administrator concerned for the appropriation of sufficient funds to subsidize the MOE of the ROTC unit. In case the ROTC Fee collected is insufficient for the operation and maintenance of the ROTC Unit, the Commandant shall request from the school concerned, additional subsidy for the same purpose

a.3 ROTC Commandants shall submit to school administrator a proposed program of expenditures (POE) for the DMST/ROTC unit by semester. Such POE shall be approved by the CDC Commanders and School President.

a.4 The ROTC Commandants are required to submit a report of utilization of ROTC Trust Fund to their respective CDC Commanders and School Heads at the end of every semester to monitor deficiencies and introduce corrective measures to improved the support system.

b. Enlistment of ROTC Graduates. Shall be enlisted and incorporated into the reserve Force, PA. They shall be given ranks, serial number and further assigned with respective mobilization centers.

c. Monitoring and Evaluation of ROTC Program Implementation.

c.1 RCDG shall form, an ROTC monitoring and Evaluation Team (RMET) that shall conduct annual or spot inspections of all ROTC units in respective regions. RMET expenses shall be supported from the ROTC Trust Fund.

c.2 The RMET shall follow the existing procedures on PAATI/RAATI in the conduct of inspections.

d. ROTC Complaint Center

d.1 RCDGs shall establish and maintain the ROTC Complaint Center (RCC) to act on ROTC related complaints, issues and concerns.

d.2 At the CDC level, ROTC Complaint office shall be established as counterpart of the ROTC to receive and resolve when possible, all ROTC related complains issues and concern from ROTC units under its jurisdiction.

d.3 At the ROTC Unit level, Commandants shall maintain the ROTC Assistance Office (RAO) to entertain all cases of ROTC concerns for the purpose of resolving or elevating the same to higher office for proper disposition.

e. Evaluations of ROTC Commandants. The school administrator shall evaluate the performance of ROTC Commandant in his capacity as department Head while the CDC Commander evaluate his performance as ROTC Commandant. Such performance shall serve as basis by RCDG or CDC Commanders in recommending for the relief or continuous service of the commandant which the school service of the commandant with the school/ROTC unit.

f. Disposition of cases.

f.1 ROTC Commandant shall from time to time confer with the school ROTC Coordinates or registrar to monitor the problem and issues affecting the cadet or ROTC program implementation.

f.2 The office of the command provost Marshal or Inspector General shall investigate major ROTC related cases that cannot be resolved at lower levels.

g. Disposition of DMST acquired properties.

g.1 Disposition of DMST/ROTC unit properties shall be incorporated in the MOA with the school authorities.

g.2 In case where the ROTC unit in private institutions is unfilled or reactivated, all properties of military value acquired by DMST for military training purposes shall be absorbed by the CDC and be reflected in the unit property book. When the ROTC unit is re-filled the same properties shall be return to the DMST.

g.3 Properties of military value shall mean any equipment or supplies that are use for military training (j.e military maps compasses, dummy riffles, swords, computers, typewriters, colors, blackboards, musical instruments, sound system etc)

g.4 Properties of non-military value include those facilities, fixtures and furniture provided by the school for office use of DMST (i.e office tables, chairs, cabinets, shelves, air

condition units, etc). These are either donated to the DMST/ROTC Unit or purchased from the ROTC Trust Fund.

h. ROTC Records Management

h.1 Records of enrollment and final rating of ROTC cadets shall be reflected accordingly in all their scholastic records.

h.2 ROTC Commandants shall submit final report of grades fifteen (15) days after the last training day to school registrar and ROTC Commandant.

h.3 The School Registrar and ROTC Commandant are the designated signatories on the Basic ROTC certificates.

i. ROTC Cadets' Incentives. The existing policy/directives on PA scholarship grants shall continue to be implemented. Commandants shall initiate effort to help the advance ROTC Cadets to be able to avail of the scholarship grants the schools may offer the cadets pursuing the advance course as a form of incentives considering that these after being utilized in ROTC instructions.

PROCEDURES

The following procedures shall govern the ROTC program administration.

7.1 Enrollment/Registration Procedures

a. The ROTC Commandants shall be required to accomplish a separate ROTC registration for as prescribed for this purpose.

b. Registered students shall be classified into the following categories: Active, Deferred, and Exempted based on existing rules and regulations.

c. Individual students shall be required to fill-up Information Sheet as basis for determining data needed to assess his/her potentials as candidate for leadership position or as Cadet Officer.

d. ROTC Commandants shall submit Enrollment reports to the CDC and School Registrar on the following:

d.1 Partial Enrollment Record - to be submitted to the CDC by radio message after the 1st training day indicating the number of males and females enrolled and categorized into active, deferred and exempted.

d.2 Final Enrollment Report - to be submitted after 3rd training day to CDC Headquarters and School Registrar.

7.2 Organization.

a. The ARESCOCHED/TESDA working relationship in the implementation of ROTC Program is indicated in ANNEX B1. The DMST/ROTC unit shall be restructured as ANNEX B2. The Corps of Cadets/Sponsors shall be organized as in ANNEX B3. The ROTC Monitoring and Evaluation Team (RMET) shall be formed as in ANNEX B4 and the ROTC Complaint Center/Office shall be restructured as in ANNEX B5.

b. Activation of ROTC Units. The following requirements shall be satisfied before an ROTC unit can be recommended for activation:

b.1 An enrollment of at least three hundred fifty (350) cadets in the ROTC course who are citizens of the Republic, including cross enrolled.

b.2 Availability of military personnel including reservists for detail with the ROTC Unit.

b.3 Availability of qualified personnel to receive, store, maintain, issue, account for , or otherwise, attend to administrative matters pertaining to AFP properties loaned to or acquired by ROTC unit for its use.

b.4 Availability of suitable, adequate and well-secured armory for storage of arms, equipment, supplies and ammunition.

b.5 Availability of adequate training grounds, classroom and suitable office space to accommodate the Department of Military Science and Tactics for ROTC Unit.

c. Duties and Responsibilities of ROTC Commandant and DMST Head.

c.1 Responsible for the operation & maintenance of the DMST.

c.2 Perform such duties related to compatible with his functions as Dept Head as maybe assigned to him by the head of institution and CDC Commander as the commandant of ROTC units.

c.3 Conduct the ROTC Training and apprise the school authorities concerned of pertinent provisions of Laws and AFP regulation affecting the ROTC Cadets in the institution concerned, and/or those placed under his jurisdiction.

c.4 Sits as member of the institutional committee in resolving issues affecting the operation of ROTC units or any board deliberating a candidate for graduation in academics.

c.5 Recommended to school administration & CDC Commanders measures to resolve problems and issues affecting the organization, operation and training activities of the ROTC units under his jurisdiction.

7.3 Training Management Procedures.

a. ROTC Training Teams. CDC shall organize an ROTC Training Team to man the activated ROTC Units in each college or university and to conduct the Basic and Advance ROTC Training. It shall consist of no than the following personnel.

a.1 Training Team provided by the CDC 1 - Offr (Active) - Commandant 1 - Offr (Res) - Assistant Commandant 1 - EP (Active) - Admin and Log NCO 1 - Offr (Res) - Tac O/Instructor per Coy/Bn 1 - EP (Res) - Tac NCO per Coy Bn 2 - Offr/EP (Res) - GMA per Bn a.2 Admin Support from the School Administration 1 - Civ Emp - Admin Asst/Records Custodian 1 - Civ Emp - Property Custodian/Armorer

b. Pool of Instructors. The ROTC Commandant shall organize a Pool of Instructors to handle specific ROTC subjects from or any of the following sources: - Regular Components of AFP

available in the AOR. - AFP Reservists/Retirees - Graduate Military Assistants (GMA) - Advance Cadet Officers with MOI skills. - Professionalism from the school, PNRC, DENR, OCD, and other Government or Non-Government agencies for non-military subjects.

c. Training Aids and Facilities. In order to provide for quality training, the ROTC Commandants shall coordinate with school administration for the availability of the following training equipment every Copy of Cadets: 1 ea - Sound System preferably Karaoke with wireless microphone 1 ea - Writing Board (Chalk Board or White Board) 1 ea - Overhead Projector & White Screen 1 ea - Carousel for Visual Aids 1 ea - Instructor's Stand/Potable Podium

d. Method of Instructions

d.1 The intent of instruction shall be to develop the knowledge, skills and proper attitude of the cadets as future reservists.

d.2 The instructor to cadet ratio shall be maximum of one (1) instructor and one (1) Assistant Instructor (AI) to every company size unit of cadets.

d.3 Students participation shall be maximized during lecture type instructions.

d.4 More time shall be devoted to demonstration and Practical Exercise shall be done whenever practicable to develop the essential skills required of an enlisted reservists.

d.5 Military stake type of unit/individual evaluation shall be adopted to make the training more challenging and interesting to the cadets.

d.6 Education Tours for the cadets shall be conducted as part of training activities to enhance their knowledge on military history, weapons system and other aspects of learning.

e. Training Program and Schedules.

e.1 ROTC Commandants shall be responsible for the preparation and execution of the training program in accordance with the approved POI.

e.2 Weekly Training Schedules shall be published in advance including the name of designed instructors for the training day.

e.3 Designed instructors shall rehearse before the Commandant and Staff prior to the actual presentation of assigned subject to ensure preparedness and adequacy of training aids and materials.

e.4 Instructional Package (IPs) and students handouts shall be made available at DMST library.

e.5 Schedule of OFF-campus training activities such as educational tour, marches and bivouac, and familiarization firing shall be cleared with the school administration, CDCs RCDGs and ARESCOM for information and monitoring purposes.

7.4 Attendance.

a.1 Attendance of cadets shall be checked twice: before the start of training and before dismissal. Checking of attendance shall not exceed five (5) minutes so as not to consume the time for instruction proper.

a.2 Absence from instructions due to sickness, injury or other exceptional circumstances may be excused. The cadets however, has to attend make-up classes as designed by the Commandant to comprehensive for the training periods and subjects missed.

a.3 Cadet who has incurred more than twenty percent (20%) or eighteen (18) hours of unexcused absences of the required ninety (90) training hours shall be reported dropped from the roster of the active cadets and shall no longer be allowed to continue the training during the same school year. He will be given a failing grade of five (5) in the ROTC for that particular MS.

b. Grading System

b.1 Cadets shall be given a final grade for every semester , such grade be computed based on the following weights.

Attendance ----- 30 pts
Mil Aptitude ----- 30 pts
Subject Proficiency ---- 40 pts

b.2 Cadets must obtain a minimum of twenty eight (28) points in subject proficiency and twenty four (24) points in attendance in the above points distribution, in order to pass the semester's work.

b.3 Each cadet shall be given one hundred (100) merits at the beginning of every semester. Additional merits awarded for attending special formations, parades or other school activities outside the prescribed training hours. For every infractions of regulation, he shall be penalized by demerits as prescribed in Appendix 11 of AAFR G 310-021 dtd 27 Aug 85.

b.4 Grades shall be by percentage but should the institution use a different system of grading, the ROTC Commandant shall convert their grades in accordance with following equivalent.

95% or higher ----- 1.00 - A
Less than 95% down to 90% ----- 1.50 - A
Less than 90% down to 85% ----- 2.00 - B
Less than 85% down to 80% ----- 2.50 - B
Less than 80% down to 75% ----- 3.00 - C
Less than 75% (Failure) ----- 5.00

b.5 Computation of Grades - the grade for attendance, Military aptitude and subject proficiency shall be computed separately and the result to determine the final grade.

(1) Attendance

$$\frac{\text{Nr of Hrs presents}}{\text{Total Nr of hrs master schedule}} \times 30\%$$

(2) Military Aptitude

$$\frac{= (100 \text{ Merits less total demerits received})}{100} \times 30\%$$

Note: Military Aptitude grade shall not exceed 30%.

(3) Subject Proficiency - The subject proficiency is 40% apportioned to the different of a course depending on the relative importance of the subject and the number to hours devoted to it. The grade on subject proficiency is the sum of the weighted grades of all examination is computed as follows.

$$\frac{\text{Weighted Grade - Percent value of correct answer x pt of subject}}{\text{Total Point of value of the examination}} \times 40\%$$

c. Assignment of Ranks and AFPN:

c.1 ROTC graduates from different provinces shall be issued rank and serial numbers based on respective places of origin (provinces) and assigned mobilization centers. The ranks shall be based on his latest position in the organization of the Corps of cadets as indicated.

Coy F/Sgt ----- Sergeant (Sgt)
Platoon Sergeant ----- Corporal (Cpl)
Squad Leader ----- Private First Class (PFC)
Squad Element ----- Private (Pvt)

c.2 Certificates of Completion of Training shall be issued to graduates of basic ROTC Training and shall be assigned by the School Registrar and the Commandants. It shall include the Rank and AFP Serial Number of the cadets.

c.3 Commandants shall recommend for the promotion of Advance of Cadet Officers to the following ranks:

Corps of Commanders ----- TSg
Corps of Staff ----- SSg
Battalion Commanders ----- SSgt
Battalion Staff ----- Sgt
CO, Cmdrs ----- Sgt
CO/EX-O/Pltn Ldr ----- Sgt

c.4 Graduates of ROTC Advance Course shall be given a diploma of completion signed by the ROTC Commandant and RCDG Commander.

c.5 RCDG Commanders shall request for issuance of block of Serial Numbers for prospective Basic ROTC graduates by provinces at least one (1) month before the end of training.

c.6 Disposition of Basic ROTC Graduates ROTC Commandants shall submit the list of Basic ROTC graduates to the CDC Commanders for consolidation. CDC Commanders shall arrange the same by cluster of barangays and municipalities or districts and segregate those not falling under his provincial jurisdiction. A separate list of those belonging to other provinces shall be turned-over to the respective CDC Commanders concerned through the RCDG for incorporations in the Roster of Reservists in their respective provinces.

d. Records management

d.1 DMST shall maintain the following ROTC records of all cadets in the ROTC units.

ROTC FORM 1 - ROTC Registration Form (Annex D1)

ROTC FORM 2 - Cadet Information Sheet (Annex D2)

ROTC FORM 3 - Parent Consent (Annex D3)

ROTC FORM 4 - Cadet Attendance Sheet (Annex D4)

ROTC FORM 5 - Individual Progress Chart (Annex D5)

ROTC FORM 6 - Cadet Record Jacket (Annex D6)

Certificate of ROTC Training, Xerox only (D7)

Diploma for Advance ROTC Graduates, Xerox Copy only (Annex D8)

d.2 DMST shall keep the list of all ROTC graduates and enlistment orders for file and reference purposes. Among other, the following documents enlistment orders for file and reference purposes. Among other, the following documents shall be maintained at the CDCs.

(1) Reservists record card (Upon enlistment of ROTC Graduates) Annex D9

(2) Reservist Information Sheet (RIOS) with 2x2 ID picture Annex D9 8.

EFFECTIVITY: This directive takes effect upon publication.

Approved:

BGEN MARCIAL A COLLAO JR AFP
Commanding General, ARESCOM

Ref.:

http://www.army.mil.ph/Army_Sites/INFANTRY%20DIVISIONS/arescom/ig9163.html

Look also www.laws.aboutphilippines.ph and www.education.aboutphilippines.ph